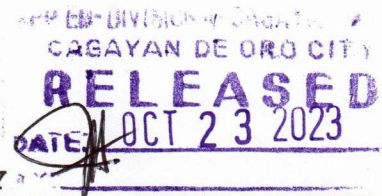




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

19 October 2023

DIVISION MEMORANDUM

No. 553 s.2023

**MONITORING OF THE RE-OPENING OF QUICK COUNT ENROLLMENT FOR
SCHOOL YEAR 2023-2024 ENCODING IN THE LEARNER INFORMATION SYSTEM
(LIS)**

TO:

Assistant Schools Division Superintendent
Chief Education Supervisor for SGOD and CID
Public Schools District Supervisors
Education Program Supervisors and Specialists
All Concerned SGOD Personnel
All Public and Private Elementary and Secondary School Heads
All School ICT Coordinators
All School LIS Coordinators
This Division

1. All public and private schools, state Universities and Colleges/Local Universities and Colleges, and Philippines Schools Overseas offering basic education, as well as the Alternative Learning System-Community Learning Centers (ALS-CLCs) are directed to continue encoding and updating their Quick Count Enrollment in the LIS.
2. The Quick Count Enrollment for SY 2023-2024 and Beginning of the School Year (BOSY) 2023-2024 in the LIS are both open for encoding and updating. To avoid any confusion, all schools are instructed to continue at the same time in encoding or updating their BOSY 2023-2024 data in the system.
3. The list of the monitoring teams and schedule per district is indicated in Enclosure 1
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
5. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: Office Memorandum
To be indicated in the Perpetual Index
under the following subjects:
ENROLLMENT LIS



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

ENCLOSURE 1

MONITORING TEAM

WEST I	RAMOS, MARIFE A TARUC, PHOEBE W. RADAZA, AMOR A.	OCTOBER 23-27, 2023
WEST II	MERIDA, SHIRLEY A. LUCMAN, HELEN R. GOMEZ, VERGILBOB M.	
EAST I	YAÑEZ, CYNTHIA V. LUZANO, ROCHELLE A. MEGOLLAS, RODEL S.	
EAST II	BAYLON, CHARLYN S POTANE, JOEL D AVES, DERROLD MARL S	
NORTH I	RECAMADAS, MILAGROS P. ELUNA, JERLY H TACANDONG, LOREDELLE L	
NORTH II	ORANGOT, PARAIDA D. CARCILLER, SYLVIO C. GOCHUCO, JAIRUS JOHN M.	
SOUTHWEST I	ARNEJO, JINKY M. MAGHUYOP, RAY O. ACLO, ROMEO B.	
SOUTHWEST II	FELISILDA, ANGELITO U MINGO, JUAN A. BLANCO, RYAN Q.	
SOUTH	ANDRADE, MARGIE G. ROLLAN, ELEANOR CONSEJO H. LUMBAN, ROY H.	
CENTRAL	GOCHUCO, ANITA M. BADANA, AISA T. LOQUILLANO, JEAN T.	
ALS	JANUARY GAY T. VALENZONA JANRY B. COLONIA JULIET N. DOLERO	



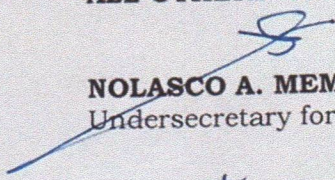
Republic of the Philippines
Department of Education
PLANNING SERVICE

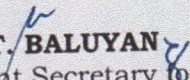
Office of the Director

27 September 2023

MEMORANDUM

FOR: MINISTER, BASIC, HIGHER AND TECHNICAL
EDUCATION, BARMM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
ALL OTHERS CONCERNED

FROM: 
NOLASCO A. MEMPIN
Undersecretary for Administration


NOEL T. BALUYAN
Assistant Secretary for Administration
Officer-in-Charge
Planning Service

SUBJECT: RE-OPENING OF QUICK COUNT ENROLLMENT FOR
SCHOOL YEAR 2023-2024 ENCODING IN THE LEARNER
INFORMATION SYSTEM (LIS)

The Department of Education announces the **re-opening of the Quick Count Enrollment for School Year (SY) 2023-2024 encoding** in the (LIS).

All public and private schools, State Universities and Colleges/Local Universities and Colleges, and Philippine Schools Overseas offering basic education, as well as the Alternative Learning System-Community Learning Centers (ALS-CLCs) are directed to continue encoding and updating their Quick Count Enrollment in the LIS.

Please be guided accordingly that the Quick Count Enrollment for SY 2023-2024 and Beginning of School Year (BOSY) 2023-2024 in the LIS are both open for encoding and updating. To avoid any confusion, all schools are also instructed to continue at the same time in encoding or updating their BOSY 2023-2024 data in the system.

The Regional Planning Officers (RPOs) and Division Planning Officers (DPOs) shall provide necessary technical assistance to schools that encounters difficulty in encoding their Quick Count and BOSY enrollment in the LIS and monitor the participation of all schools under their respective jurisdiction.

Finally, all schools are also reminded to ensure that all reported data in the LIS are accurate and correct since every data collected in the system are crucial to the

business of the Department in providing accessible, relevant, and quality education to all Filipino learners.

For further clarifications or questions, please do not hesitate to contact the **Planning Service-Education Management Information System Division** (PS-EMISD) through their email address ps.emisd@deped.gov.ph.